

Part 1 – APLIKIMI /APPLICATION

Shënim 1: Është një shkelje për një person të bëjë, prokurë, ose të marrë pjesë në bërjen e një përfaqësimi të rremë për qëllim të përfuturit të lëshimit, validimit, zgjatjes ose ri-lëshimit të një license ose lëshimit rivalidimit ose rinjohjes të një Kategorizimi, autorizimi ose certificate, qoftë për atë person ose ndonjë person tjetër.

NOTE 1: It is an offence for a person to make, procure to be made, or assist in making any false representations for the purpose of procuring for any reason the issue, validation, extension or re-issue of a licence or the issue, renewal or revalidation of a rating, authorisation or certificate, whether for that person or any other person.

Shënim 2: Urdhri i Ministrit Nr. 218, datë 29.12.2023 i cili trasnpozon Rregulloren e BE Nr 723/2020 si edhe Urdhri i Ministrit Nr.178, datë 20.12.2023, i ndryshuar i cili implementon Rregulloren e BE Nr.1178/2011 (e amenduar), i cili trasnpozon Rregulloren e BE Nr 723/2020 kërkon që një individ të ketë të gjithë licensat e trajtuara nga Autoriteti i Aviacionit Civil i cili mban rekordet e tij Mjeksores (Part MED.A.030 dhe FCL .015). **Nëse Rekordet tuaja mjeksore nuk mbahen nga Autoriteti i Aviacionit Civil Shqiptar, aplikimi juaj do të refuzohet.**

NOTE 2: Commission Regulation (EU) No. 723 /2020 and (EU) No. 1178/2011 (as amended) transposed in Albania, requires that an individual has all of their licences administered by the National Aviation Authority that holds their medical records (Part MED.A.030 and FCL.015). **If your medical records are not held by the AAC, your application will be rejected.**

Ju lutem plotësoni me SHKRIM KAPITAL mbasi te lexoni shënimet udhëzuese bashkëlidhur kësaj forme.

Please complete the form in BLOCK CAPITALS having read the guidance notes attached to this form.

1. TË DHËNAT PERSONALE TE APLIKANTIT APPLICANT'S PERSONAL DETAILS		Të plotësohet nga aplikanti To be completed by the applicant	
Mbiemër Surname	Emri Name		
Titulli Title	Dita e lindjes Date of Birth (dd/mm/yyyy)		
Kombësia/ Nationality	Vendi i lindjes Place of Birth		
Adresa Permanent address			
Kodi postar/ Post code	Kontakt/Contact Nr.Tel./Tel. No:		
Adresa e korespondencës/ Address for correspondence	M Celular/Mobile Nr.Tel./Tel. No:		
Kodi postar/ Post code	E-mail:		

2. CERTIFIKATA MJEKSORE MEDICAL CERTIFICATE				Të plotësohet nga aplikanti To be completed by the applicant		
Shteti i Lëshimit State of Issue	Klasa Class	Data e ekzaminimit Date of examination	Data e skadencës së Expiry Date	Emri i AME AME Name	AME Nr. AME No.	Limitimeve Limitations

3. AFTËSIA E GJUHES ANGLEZE ENGLISH LANGUAGE PROFICIENCY (ELP)		Të plotësohet nga aplikanti To be completed by the applicant	

PPL(A) CONVERSION FROM ICAO ANNEX I LICENCE
PRIVATE PILOT LICENCE - AEROPLANE
APPLICATION & SKILL TEST REPORT FORM

Data e vleresimit të ELP <i>Date of ELP Assessment</i>	Niveli i arritur <i>Level achieved</i>	Emri i Ekzaminuesit/LTB <i>Name of Examiner or LTB</i>	Numri i Ekzaminuesit/LTB <i>Examiner or LTB Number</i>

TESTIMI I NJOHURIVE TEORIKE 4. THEORETICAL KNOWLEDGE EXAMINATIONS	Të plotësohet nga aplikanti To be completed by the applicant
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Lënda e provimit teorik <i>Subject of theoretical examination:</i>	Data e provimit të kaluar <i>Date of passed exam</i>	Rezultati (%) <i>Result (%)</i>	Autoriteti kompetent përgjegjës për provimin <i>Competent authority responsible for examination</i>
Ligji Ajror / Air Law			
Performanca Njerëzore / Human Performance			

4. KOHA TOTALE E FLUTURIMIT TOTAL FLYING EXPERIENCE	Të plotësohet nga aplikanti To be completed by the applicant
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EXPERIENCE	Completed	Part-FCL Minimum
Koha Totale e fluturimit si pilot Aeroplanë <i>Total flight time as a pilot on Aeroplanes</i>		100 hours

5. DEKLARATË APLIKANTI APPLICANT'S DECLARATION	Të plotësohet nga aplikanti To be completed by the applicant
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Unë deklaroj se:

- Unë nuk mbaj një licencë Pjesa-FCL të lëshuar nga një shtet tjetër Anëtar i EASA-s;
- Unë nuk kam aplikuar për një licencë PJESA-FCL të ekuipazhit të fluturimit në një shtet tjetër anëtar;
- Unë kurrë nuk kam mbajtur një licencë të ekuipazhit të fluturimit, lëshuar nga një tjetër Shtet Anëtar, i cila është revokuar apo pezulluar.

Unë deklaroj se informacionet e dhëna në këtë formular janë të vërteta dhe të sakta për më të mirën e njohurive dhe besimit tim.

I hereby declare that: -

- I do not hold a Part-FCL licence issued by another EASA Member State;*
- I have not applied for a Part-FCL flight crew licence in another Member State;*
- I have never held a flight crew licence, issued another Member State, which was revoked or suspended.*

I further declare that the information given in this form is true and correct to the best of my knowledge and belief.

Firma e Aplikantit: <i>Signature of Applicant:</i>	
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Part 2 – RAPORI I EKZAMINUESIT PËR TESTIN E AFTËSISË / SKILL TEST REPORT FORM

Emri i ekzaminuesit të fluturimit:

Name of Flight examiner

FE(A) Nr.

FE(A) No.

Autoriteti Kompetent

Competent Authority

1 DEKLARIME PËR EKZAMINUESIT DECLARATION OF EXAMINER

Të plotësohet nga ekzaminuesit të fluturimit
To be completed by the Flight Examiner

Unë vërtetoj se i kam (FCL.1030(a)(2)) shqyrtuar të dhënat e trajnimit (si aplikohen) dhe librin e fluturimit të pilotit (ave) (emri) /
I certify that I have, on the basis of FCL.1030(a)(2), examined the training records (as applicable) and pilot logbook(s) of:

[Click or tap here to enter text.](#)

dhe se shënimet që përfshihen aty përmbushin, tërësisht, kriteret e kualifikimit, trajnimit dhe eksperiencës në për lëshimin fillestar të një License të Pilotit Privat (Aeroplanë) në përputhje me Part-FCL. Unë e kam bërë aplikantin të vetëdijshëm për pasojat e një informacioni jo të plotë, të pasaktë ose të rremë lidhur me përvojën e fluturimit.

and that the entries contained therein meet, in full, the qualification, training and experience requirements for the initial issue of a Part-FCL Private Pilot Licence (Aeroplane). I have made the applicant aware of the consequences of providing incomplete, inaccurate or false information related to his/her flight experience.

2 DETAJE TË FLUTURIMIT DETAILS OF FLIGHT(S)

Të plotësohet nga ekzaminuesit të fluturimit
To be completed by the Flight Examiner

Data/Date:	Tipi / modeli i Avionit/ Aircraft type/model:	Registrimi/Registration:			
Departure aerodrome/site:	Destination aerodrome/site	Block off time:	Block on time:	No. of landings:	Flight time:

3 REZULTATI I TESTIT TË AFTËSIVE RESULT OF TEST

Të plotësohet nga ekzaminuesit të fluturimit
To be completed by the Flight Examiner

Përshkrimi i përmbajtjes së testit të aftësive (intinerari, ushtrimet kryesore, vërejtjet) / Description of skill test content (route, main exercises, remarks):

Rezultati i testit të aftësive:

Result of test:

☐

PASS

☐

PARTIAL PASS

☐

FAIL

Firma e ekzaminuesit:

Signature of Flight Examiner:

Firma e Aplikantit:

Signature of Applicant:

4 TEST I AFTËSIVE
SKILL TEST [AMC1 FCL.235]

Të plotësohet nga ekzaminuesit të fluturimit
 To be completed by the Flight Examiner

Use of checklist, airmanship, control of aeroplane by external visual reference, anti-icing procedures, etc. apply in all sections.
*** These items may be combined, at the discretion of the FE.**

Section 1 – PRE-FLIGHT OPERATIONS AND DEPARTURE

		1 st Attempt		2 nd Attempt		Comments
		Pass	Fail	Pass	Fail	
a	Pre-flight documentation, NOTAM and weather briefing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b	Mass and balance and performance calculation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c	Aeroplane inspection and servicing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d	Engine starting and after starting procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e	Taxiing and aerodrome procedures, pre-take-off procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f	Take-off and after take-off checks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g	Aerodrome departure procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
h	ATC compliance and R/T procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Result of Section (circle as applicable)		<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	

Section 2 – GENERAL AIRWORK

		1 st Attempt		2 nd Attempt		Comments
		Pass	Fail	Pass	Fail	
a	ATC compliance and R/T procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b	Straight and level flight, with speed changes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c	Climbing: i. best rate of climb; ii. climbing turns; iii. levelling off.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d	Medium (30 ° bank) turns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e	Steep (45 ° bank) turns (including recognition and recovery from a spiral dive)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f	Flight at critically low air speed with and without flaps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g	Stalling: i. clean stall and recover with power; ii. approach to stall descending turn with bank angle 20°, approach configuration; iii. approach to stall in landing configuration.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
h	Descending: i. with and without power; ii. descending turns (steep gliding turns); iii. levelling off.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Result of Section (circle as applicable)		<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	

Section 3 – EN-ROUTE PROCEDURES						
		1 st Attempt		2 nd Attempt		Comments
		Pass	Fail	Pass	Fail	
a	Maintenance of altitude, heading and speed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b	Altitude or height, speed, heading control, observation of airspace and altimeter setting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c	Orientation, timing and revision of ETAs and log keeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d	Diversion to alternate aerodrome (planning and implementation)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e	Use of radio navigation aids	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f	Basic instrument flying check (180° turn in simulated IMC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g	Flight management (checks, fuel systems and carburettor icing, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
h	ATC compliance and R/T procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Result of Section (circle as applicable)		<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	

Section 4 – APPROACH AND LANDING PROCEDURES						
		1 st Attempt		2 nd Attempt		Comments
		Pass	Fail	Pass	Fail	
a	Aerodrome arrival procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b	* Precision landing (short field landing), crosswind, if suitable conditions available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c	* Flapless landing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d	* Approach to landing with idle power (SE only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e	Touch and go	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f	Go-around from low height	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g	ATC compliance and R/T procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
h	Actions after flight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Result of Section (circle as applicable)		<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	

Section 5 – ABNORMAL AND EMERGENCY PROCEDURES						
Note: This section may be combined with sections 1 through 4.						
		1 st Attempt		2 nd Attempt		Comments
		Pass	Fail	Pass	Fail	
a	Simulated engine failure after take-off (SE only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b	* Simulated forced landing (SE only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c	Simulated precautionary landing (SE only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d	Simulated emergencies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e	Oral questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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Result of Section (circle as applicable)		<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	
Section 6 – SIMULATED ASYMMETRIC FLIGHT AND RELEVANT CLASS OR TYPE ITEMS						
Note: This section may be combined with sections 1 through 5.						
		1 st Attempt		2 nd Attempt		Comments
		Pass	Fail	Pass	Fail	
a	Simulated engine failure during take-off (at a safe altitude unless carried out in an FFS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b	Asymmetric approach and go-around	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c	Asymmetric approach and full stop landing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d	Engine shutdown and restart	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e	ATC compliance, R/T procedures or airmanship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f	As determined by the FE: any relevant items of the class or type rating skill test to include, if applicable:					
	i. aeroplane systems including handling of auto pilot;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	ii. operation of pressurisation system;					
	iii. use of de-icing and anti-icing system.					
g	Oral questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Result of Section (circle as applicable)		<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	

CONTENTS OF THE SKILL TEST FOR THE ISSUE OF A PPL(A)
<p>The route to be flown for the navigation test should be chosen by the FE. The route may end at the aerodrome of departure or at another aerodrome. The applicant should be responsible for the flight planning and should ensure that all equipment and documentation for the execution of the flight are on board. The navigation section of the test should have a duration that allows the pilot to demonstrate his/her ability to complete a route with at least three identified waypoints and may, as agreed between the applicant and FE, be flown as a separate test.</p> <p>An applicant should indicate to the FE the checks and duties carried out, including the identification of radio facilities. Checks should be completed in accordance with the authorised checklist for the aeroplane on which the test is being taken. During pre-flight preparation for the test the applicant should be required to determine power settings and speeds. Performance data for take-off, approach and landing should be calculated by the applicant in compliance with the operations manual or flight manual for the aeroplane used.</p>
FLIGHT TEST TOLERANCE

The applicant should demonstrate the ability to:

- (1) operate the aeroplane within its limitations;
- (2) complete all manoeuvres with smoothness and accuracy;
- (3) exercise good judgment and airmanship;
- (4) apply aeronautical knowledge;
- (5) maintain control of the aeroplane at all times in such a manner that the successful outcome of a procedure or manoeuvre is never seriously in doubt.

The following limits are for general guidance. The FE should make allowance for turbulent conditions and the handling qualities and performance of the aeroplane used:

(1) height:

- (i) normal flight ± 150 ft
- (ii) with simulated engine failure ± 200 ft (if ME aeroplane is used)

(2) heading or tracking of radio aids:

- (i) normal flight $\pm 10^\circ$
- (ii) with simulated engine failure $\pm 15^\circ$ (if ME aeroplane is used)

(3) speed:

- (i) take-off and approach $+15/-5$ knots
- (ii) all other flight regimes ± 15 knots

PART 1 GUIDANCE NOTES, PAYMENT FORM & SUBMISSION INSTRUCTIONS

Guidance Notes for Part 1

All sections of Part 1 of the application form must be completed by the applicant personally, except where indicated.

In order for the AAC to process the application as quickly as possible, it is important that the application form is completed correctly. Please complete the application form in conjunction with the following guidance notes.

SECTION 1 – Applicant's Personal Details

Please ensure that your First Name(s) are entered **exactly** as per the 'evidence of identity' document that you submit with your application - see Submission instructions at the end of this form.

The permanent address will be entered on your Part-FCL PPL(A), and will also be the address to which the licence will be sent. If you want the licence sent to an alternative address, please enter the details under 'correspondence address'.

SECTION 2 – Medical Certificate

Please enter details of your valid Part-MED Class 1 or 2 Medical Certificate.

SECTION 3 – English Language Proficiency (ELP)

Please enter details of your ELP assessment.

SECTION 4 – Theoretical Knowledge Examinations

Please enter details of your theoretical knowledge examination completion for Air Law and Human Performance and enter data. If the examinations have not been passed with the AAC, the results will be verified as part of the licence issue process with the State under whose authority the exams were passed.

SECTION 5 – Applicant's Declaration

This section must be completed after reviewing all information entered on the application form. If you are unable to agree with any of the statements in the declaration, please contact the Personnel Licensing Office for further advice before submitting this application.

PART 2 SKILL TEST REPORT FORM

Part 2 shall be completely fulfilled and signed by the nominated examiner.

Note: Your application will not be processed until the AAC has received the completed original Part 2 of this form from the Examiner(s) in respect of all attempts at the PPL(A) skill test.

INSTRUKSIONE PËR DORËZIMIN / SUBMISSION INSTRUCTIONS (SHIH SHËNIMET/SEE GUIDANCE NOTES)

Dërgoni formularin tuaj të plotësuar në:

Autoriteti i Aviacionit Civil, Drejtoria e Trajnimeve dhe Licensimit, Sektori i Licencimit të Personelit, Rr. Sulejman Delvina, pranë Parkut Të Delegacioneve.

Ju lutemi bashkangjitni në vijim:

☐ Të gjithë librat e fluturimit të Pilotit

All pilot logbooks

☐ Kopje të vlefshme të Certifikatës Mjeksores Part-MED klasi 1 ose 2

Copy of your valid Part-MED 1 or 2 Medical Certificate

☐ Kopje të Pasaportës ose Kartës kombëtare të Identitetit si evidence të identitetit

Copy of your Passport or National Identity card as evidence of identity

☐ Kopje të rezultateve tuaja të provimeve teorike

Copy of your theoretical knowledge examination results

☐ Fatura e pagesës

Completed payment

Nëse është e Aplikueshme / If Applicable:

- Kopje të ICAO PPL(A)/CPL(A) dhe certificate të vlefshme mjeksores (Konvertimi VETETM për Licensat ICAO).
Copy of ICAO PPL(A) / CPL(A) / ATPL(A) and validating medical certificate (ICAO licence conversions ONLY)
- Niveli i vlerësimit të gjuhës Angleze nga ICAO niveli IV.
English Language Proficiency Assessment ICAO level IV.
- Kopje të licenses së Pilotit për ekzaminuesin e Fluturimit si edhe Autorizimin e Ekzaminuesit (nëse skill test ose testi i Aftësisë është kryer me ekzaminues jo të certifikuar nga AAC Shqiptare).
Copy of the Flight Examiner's flight crew licence and examiner certificate (if skill test was completed with a non-AAC certificated Examiner).

Ju lutem vini re se pamundësia ose dështimi për të paraqitur të gjithë dokumentacionin e kërkuar mund të rezultojë në një kthim të aplikimit tuaj.

Please note that failure to submit all required documentation may result in the return of your application.