**ANNEX II – DECLARATION OF CONFIDENTIALITY, INDEPENDENCE AND ABSENCE OF**

**CONFLICT OF INTERESTS**

**Contract Nr.: <>**

**Expert Name: <>**

I, the undersigned:

* confirm that I have read, understood and accepted the code of conduct for Experts established in Annex I to the Contract.
* declare that I understand my obligations with regard to **confidentiality:**
* I confirm that I will keep all matters entrusted to me confidential and will not communicate to any third party any confidential information disclosed to me or discovered by me or drafted by me in the course of or as a result of my assignment and will not make any adverse use of information given to me.
* I understand that I am responsible for maintaining the confidentiality of any documents or electronic files sent to me and for returning, erasing or destroying all confidential documents or files upon completing the assignment, unless otherwise instructed by the ACAA.
* declare that I understand my obligations with regard to **independence:**
* I confirm that I am an independent person working in my own personal capacity and in performing the work shall not represent any organization.
* I confirm that I am not paid – or in any other way receive financial compensation – by any other organization or person for the work I perform for the ACAA under this contract.
* I undertake to abstain from any contact with third parties which could compromise, or appear to compromise, my independence as an Expert.
* I undertake to perform my duties honestly and fairly. My contribution will be objective and will fully respect the principles of fair competition and impartiality.
* declare that I am not and shall not be in any situation which could give rise to a **conflict of interests**[[1]](#footnote-1) in what concerns the performance and/or implementation of the Contract. I hereby undertake to act with complete impartiality and in good faith in what concerns its performance and outcome and to immediately declare to the ACAA any situation that might raise concerns with respect to conflict of interest, impartiality or otherwise affect my position/ability to duly and appropriately perform the Contract.
* hereby declare on my honour that the disclosed information is true and complete to the best of my knowledge.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date and signature

1. A conflict of interests exists where the impartial and objective exercise of the functions of a person is compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other shared interest with a recipient. Where such a risk exists, the person in question shall refrain from such action and shall declare the matter immediately. Where a conflict of interests is found to exist, the person in question shall cease all activities in the matter. [↑](#footnote-ref-1)