



SELF System Manual for Applicant Role

2022

ELECTRONIC FLIGHT AUTHORISATION SYSTEM

Mail: support-trafficrights@acaa.gov.al, Website: <http://trafficrights.acaa.gov.al/>

Tel: ++355 4 22 51 220



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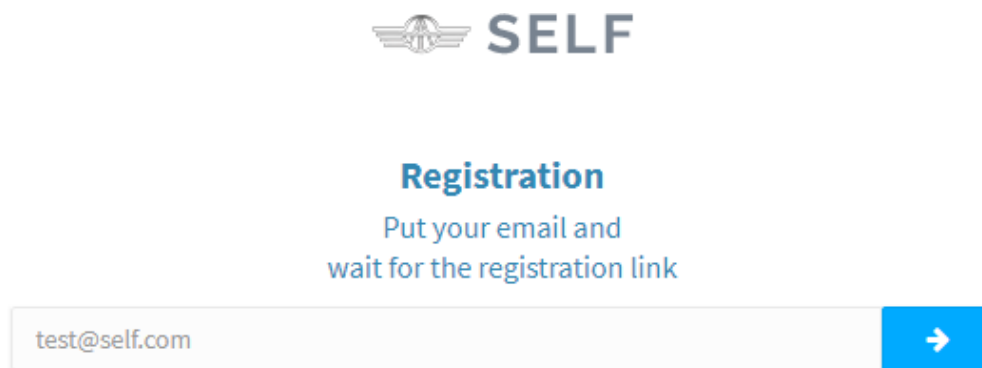



1.0 Introduction

This manual will serve as a guide for all users in the applicant role who has rights to access the flight permit system. The system will enable the institution to manage flight permits electronically. Each user will be uniquely identified in the system. Their registration is performed by a general administrator, who is responsible for the various system configurations.


2.0. Applicant Registration

To register in the system, user should enter his email and click continue button .



 **SELF**

Registration
Put your email and
wait for the registration link

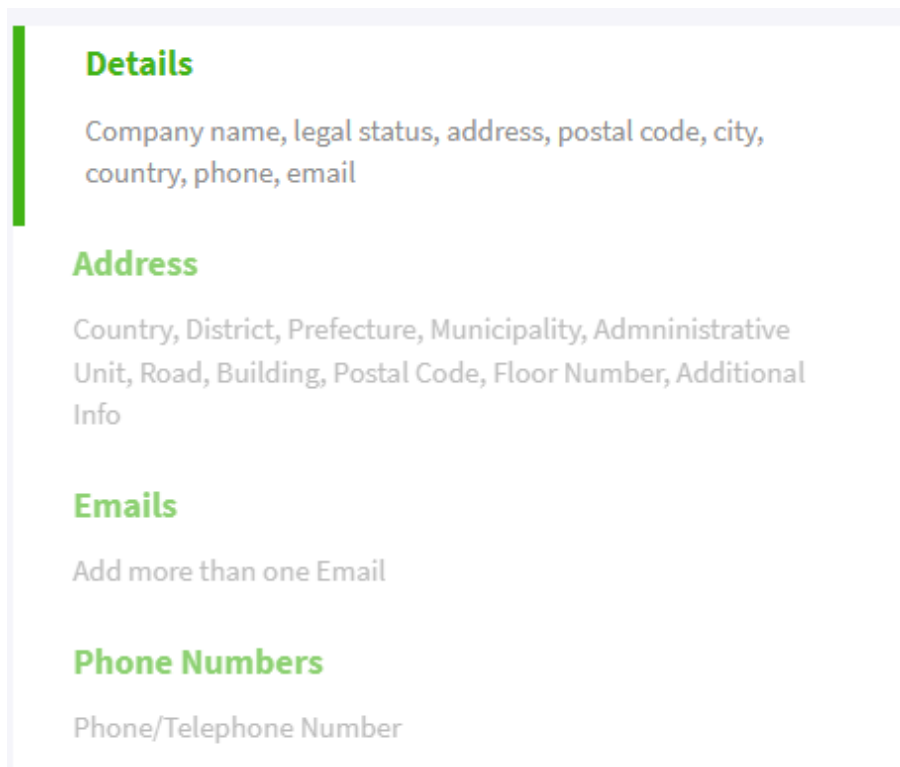
test@self.com 

After continue button is clicked, a page which will contain message “An email has been sent to your email with additional instructions. To continue with the registration, the link sent to the email must be clicked.” will be appeared.



To finish the registration process, link that is sent in the email should be clicked. When the link is clicked Profile Page will be opened, this page contains some sections: Profile Progress, Personal Data, Address, Emails, Phone Numbers, Security, and navigation panel.

In navigation panel if one of panel's title is clicked, it should be redirected to specific section page.





In Profile Progress section it is showed the percentage of data completion to complete the registration successfully.


Profile Progress

20%

☒ Enter Personal Data ☒ Enter Addresses ☐ Enter Emails ☒ Enter Phone Numbers

In the personal data section the following data must be filled, and then save button should be clicked to save completed information.

Personal Data
Profile Photo


[Import Photo](#)

Firstname *

Lastname *

Nationality *

Choose nationality...

NID

Birthday *

Gender

Female

Username *

New Password

Confirm new Password

☐ Physical person
☒ Legal person

Subject information

Company Name *

Company ID *

Registration date *

[Save](#)

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In the address section you have to click the Add New button to add a new address which will be displayed in this section.

Address

Your Address

Add New

Fields which have an * on the right such as. State, Country, Prefecture, etc. are mandatory areas. Once the fields are filled in, the Save button must be clicked.



Add new address

Fill the fields below

Country *

Select country... ▼

District *

Select district... ▼

Prefecture *

Select prefecture... ▼

Municipality *

Select municipality... ▼

Administrative unit *

Select administrative unit... ▼

Road *

Select road... ▼

Building

Fill the building

Postal code

Fill the postal code

Floor number

0

Additional info

Fill the additional info

Save

In the emails section Add New button should be clicked to add a new email which will be displayed in this section.



Emails

Your Email

Add New

In the opened popup, email address should be entered and if this email is main one, the button on the right should be clicked, when this button is clicked it should turn into green color, this means that this email will be used for different notifications.



Add new email

Email *

email@domain.com

Main email



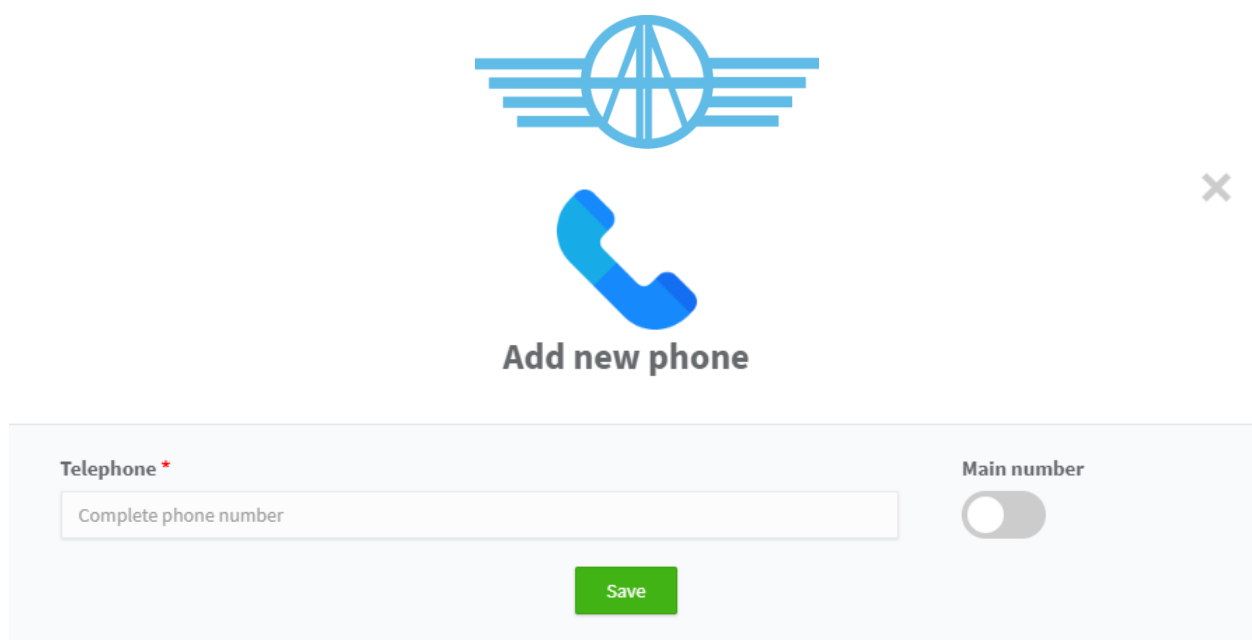
Save

In the phone numbers section, the Add New button should be clicked to add a new number which will be displayed in this section. The same logic is followed as above.

Phone Numbers

Your Phone

Add New

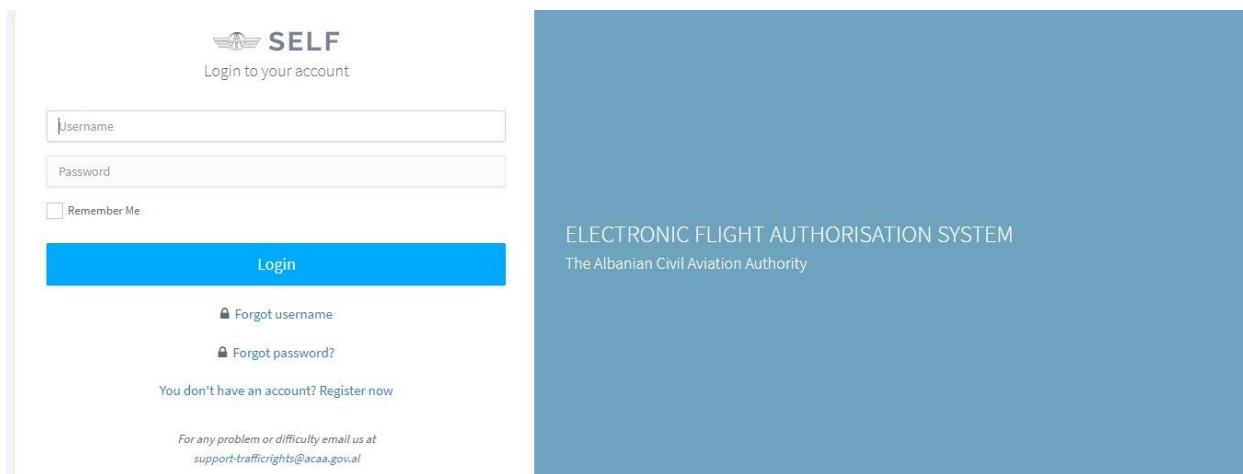


The image shows a modal window titled "Add new phone" with a blue telephone handset icon. At the top center is a logo consisting of a circle with a stylized 'A' inside, flanked by horizontal lines. In the top right corner is a close button (X). The form contains a "Telephone" label with a red asterisk, a text input field with the placeholder "Complete phone number", and a "Main number" toggle switch. A green "Save" button is positioned below the input field.

Once the data above are completed the Login page will be opened.

3.0. Login

To login in the system, fields like "Username" and "Password" should be filled with the data that were filled during registration and then the Login button must be clicked.



The image shows the login page of the Electronic Flight Authorisation System. On the left is a white login form with the "SELF" logo and the text "Login to your account". It includes input fields for "Username" and "Password", a "Remember Me" checkbox, a blue "Login" button, and links for "Forgot username?", "Forgot password?", and "Register now". At the bottom, it provides an email address for support: support-trafficrights@acaa.gov.al. On the right is a large blue sidebar with the text "ELECTRONIC FLIGHT AUTHORISATION SYSTEM" and "The Albanian Civil Aviation Authority".



4.0. Creating applications

Once logged in successfully the list of applications will be displayed, which is initially empty as no application has been made.

To create a new application, Apply button need to be clicked located at the top right of the page.



After Apply Now button is clicked page below is displayed where there need to be selected the application type and flight category.

Clearance

Type of application *
Select

Flight category *
Select

Airport *
☒ LATI ☐ LAKU

Next

We have several types of applications and the way of creation of each application will be shown.

For the Scheduled Flights application type we have the Scheduled Flights category.

Clearance

Type of application *
Scheduled Flights

Flight category *
Scheduled Flights

Airport *
☒ LATI ☐ LAKU

Next

Once the Next button is clicked the Scheduled Flights application page will be opened. The required documents for scheduled flights must be uploaded on this page. For each type of document, it is necessary to upload one or more documents. Once all the documents are uploaded, the Send Application button should be clicked, and the application list page will open.



Documents required for scheduled flight		
Air operator certificate		+
No	Document	
Airworthiness review certificate		+
No	Document	
Certificate of airworthiness		+
No	Document	
Certificate of registration		+
No	Document	
Noise certificate		+
No	Document	
Radio license		+
No	Document	
Insurance certificate		+
No	Document	
Fleet statement		+
No	Document	
Official letter		+
No	Document	

Send Application

For Overflights application type we have three flight categories: Civil Flights, Military Flights and Weapons Danger goods flights.

Clearance

Type of application *

Overflights

Airport *

☒ LATI ☐ LAKU

Flight category *

Select

Select

Civil Overflight

Military Overflight

Weapons Danger goods

Next

For the Civil Flights category one or more model documents must be uploaded AM / AS and then Submit Application button should be clicked.



Documents required for civil flights

AM/AS model



No Document

Send Application

For Military Flights category one or more AM /AS model documents must be uploaded and then Submit Application button should be clicked.

Documents required for military flights

AM/AS model



No Document

Send application

For Weapons Danger goods category all mandatory fields which have an * to the right of the name must be completed. Also for each type of document it is necessary to upload one or more documents.

Flight details

Flight number *

Please fill out flight number

Date of flight *

dd/mm/yyyy

Airport departure *

dd/mm/yyyy

Airport arrival *

dd/mm/yyyy

Air waybill number *

Please fill out the air waybill number.

Destination *

Please fill out the destination

Dangerous goods details

Munition type *

Please fill out the munition type

Manufacturer *

Please fill out the manufacturer

Import/Export license number *

Please fill out the import/export license number

License exp. date *

dd/mm/yyyy

Consignor name *

Please fill out the consignor name

Consignor surname *

Please fill out the consignor surname

Consignor address *

Please fill out the consignor address

Consignee name *

Please fill out the consignee name

Consignee surname *

Please fill out the consignee surname

Consignee address *

Please fill out the consignee address

Division *

Please fill out the division

Packing method *

Please fill out the packing method

Explosive content *

Please fill out the explosive content

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Once all the fields have been filled and all the documents have been uploaded, the Send Application button must be clicked.

Documentary requirements for clearance of aircraft	
Certificate of competency and air operator's certificate and an operating license issued by the aeronautical authority of the country of origin	<input data-bbox="1360 449 1390 474" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Certificate of airworthiness	<input data-bbox="1360 554 1390 579" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Certificate of registration	<input data-bbox="1360 659 1390 684" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Certificate of insurance	<input data-bbox="1360 764 1390 789" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Aviation liability insurance for passengers and third party risk. For cargo flights, certificate of third party liability	<input data-bbox="1360 869 1390 894" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Certificate of approval of aircraft radio installation	<input data-bbox="1360 974 1390 999" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Dangerous goods confirmation	<input data-bbox="1360 1079 1390 1104" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Statement about aerodrome minima	<input data-bbox="1360 1184 1390 1209" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Noise certificate of aircraft to be used	<input data-bbox="1360 1289 1390 1314" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
Pilot license	<input data-bbox="1360 1394 1390 1419" type="button" value="+"/>
<input type="checkbox"/> No <input type="checkbox"/> Document	
<i>Note: Application for prior permission shall be submitted to: Application must be made at least 10 working days before the proposed day of flight.</i>	
<input data-bbox="748 1528 862 1554" type="button" value="Send application"/>	

Non-Scheduled flight type include categories such as: Private Single Commercial Flight, Serial Charter, Cargo, Aerial, Weapons Danger goods, Emergency and Flights within Albanian territory.



For Private Flights category as well as other categories that are in the Non-Scheduled Flights application type after selecting the flight category all the required fields which have an * to the right of the name must be filled and then the button Next to proceed with the relevant application.

Airport * <input checked="" type="radio"/> LATI <input type="radio"/> LAKU	
Name of operator * Name of operator	Surname of operator * Surname of operator
Number of AOC * Number of AOC	Type of Aircraft * Type of Aircraft
Call sign of aircraft * Call sign of aircraft	Nationality * Select
Registration number * Registration number	Aerodrome of departure * Aerodrome of departure
Estimated date of departure * mm/dd/yyyy	Estimated time of departure --:-- --
Estimated date of arrival at LATI * mm/dd/yyyy	Estimated time of arrival at LATI * --:-- --
Date of departure from LATI * mm/dd/yyyy	Estimated time of departure from LATI * --:-- --
Aerodrome of arrival * Aerodrome of arrival	Estimated arrival time * --:-- --
Route of flight * Route of flight	
Estimated time over entry/exit points * --:-- --	Purpose of flight * Select
Type of flight * Select	Number of crew and passengers * Number of crew and passengers
Nature of cargo Nature of cargo	Amount of cargo Amount of cargo
Name of charterer Name of charterer	Surname of charterer Surname of charterer
Address of charterer Address of charterer	
Business of charterer Business of charterer	
Next	

Once the button is clicked the application page for private flights will be opened. The required documents for scheduled flights must be uploaded on this page. For each type of document, it is necessary to upload one or more documents. Once all the documents are uploaded, the Send Application button should be clicked, and the application list page will be opened.



Documentary requirements for clearance aircraft

Certificate of competency and air operator's certificate and an operating license issued by the aeronautical authority of the country of origin



No Document

Certificate of airworthiness *



No Document

Airworthiness review certificate *



No Document

Certificate of registration *



No Document

Certificate of insurance *



No Document

Aviation liability insurance for passengers and third party risk. For cargo flights, certificate of third party liability



No Document

Certificate of approval of aircraft radio installation *



No Document

Dangerous goods confirmation



No Document

Statement about aerodrome minima



No Document

Noise Certificate of Aircraft to be used *



No Document

Pilot license *



No Document

Pax Manifest



No Document

Note: Application for prior permission shall be submitted to:

a) 3 working days in advance for single flights (up to four flights within two months)

b) 20 working days in advance for series of flights (more than four flights within two months)

Send application

For Serial charter flights category for each type of document it is necessary to upload one or more documents. Also, after all the documents have been uploaded, all the required fields must be filled in and the Send application button must be clicked to complete the application. Once we click the button the Applications List page will appear.

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Serial charter flights

Documentary requirements for clearance of aircraft

Certificate of competency and/or Air operator's Certificate and/or an Operating License issued by the aeronautical authority of the country of origin



No Document

Certificate of airworthiness *



No Document

Airworthiness review certificate *



No Document

Certificate of registration *



No Document

Certificate of Insurance *



No Document

Aviation Liability Insurance for passengers and third party risk. For cargo flights, certificate of third party liability



No Document

Certificate of approval of Aircraft Radio Installation



No Document

Dangerous Goods Confirmation



No Document

Statement about Aerodrome Minimal



No Document

Noise Certificate of Aircraft to be used *



No Document

Pilot License *



No Document

Charter agreement with tour operator



No Document

Pax Manifest



No Document

Official Letter *



No Document

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Inclusive tour charters

Operator name *

Fill the operator name

Operator address *

Fill the operator address

Aircraft type *

Fill the aircraft type

Aircraft callsign *

Fill the aircraft callsign

Aircraft nationality *

Complete aircraft nationality

Aircraft registration marks *

Fill the aircraft registration marks

Aircraft capacity *

0

Departure date *

dd/mm/yyyy

Departure time *

--:-- --

Arrival date *

dd/mm/yyyy

Arrival time *

--:-- --

Itinerary of the aircraft *

Fill the itinerary of the aircraft

Agency name *

Fill the agency name

Agency address *

Fill the agency address

Details of the conditions under which the inclusive tour is organised:

Minimum price payable the passenger of the inclusive tour *

0

Complete routing *

Fill the complete routing

Duration of inclusive tour *

0

Note: Application for prior permission shall be submitted to:

a) 3 working days in advance for single flights (up to four flights within two months)

b) 20 working days in advance for series of flights (more than four flights within two months)

Send application

For Cargo flights category for each type of document it is necessary to upload one or more documents. Once all the documents have been uploaded, the Send Application button must be clicked to complete the application. Once we click the button the Applications List page will appear.



Documents required for the clearance of goods

Transport document (AWB)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Commercial invoice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Sanitary certificates or related documents for animal and plant shipments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Export declaration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Stores list	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
A letter of confirmation from consignee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			

Documentary requirements for clearance aircraft

Certificate of competency and air operator's certificate and an operating license issued by the aeronautical authority of the country of origin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Certificate of airworthiness *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Airworthiness review certificate *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Certificate of registration *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Certificate of insurance *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Aviation liability insurance for passengers and third party risk. For cargo flights, certificate of third party liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Certificate of approval of aircraft radio installation *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Dangerous goods confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Statement about aerodrome minima	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Noise certificate of aircraft to be used *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Pilot license *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			
Pax Manifest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Document			

Note: Application for prior permission shall be submitted to:
a) 3 working days in advance for single flights (up to two flights within two months)
b) 20 working days in advance for series of flights (more than four flights within two months)

[Send application](#)



For Aerial flights category for each type of document it is necessary to upload one or more documents. Also, after all the documents have been uploaded, all the required fields must be filled, and the Send application button must be clicked to complete the application. Once we click the button the Applications List page will appear.

Application for aerial flights

Documentary requirements for clearance aircraft

Certificate of competency and air operator's certificate and an operating license issued by the aeronautical authority of the country of origin



No Document

Airworthiness review certificate *



No Document

Certificate of airworthiness *



No Document

Certificate of registration *



No Document

Certificate of insurance *



No Document

Aviation liability insurance for passengers and third party risk. For cargo flights, certificate of third party liability



No Document

Certificate of approval of aircraft radio installation



No Document

Dangerous goods confirmation



No Document

Statement about aerodrome minima



No Document

Noise certificate of aircraft to be used *



No Document

Pilot license *



No Document

Pax Manifest



No Document

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Application information

Operator name * Fill out operator name	Operator surname * Fill out operator surname
Operator address * Fill out operator address	
Aircraft type * Fill out aircraft type	Aircraft nationality * Fill out aircraft nationality
Aircraft registration marks * Fill out aircraft registration marks	

Ministry of defence authorization for aerial work

Protocol number * Fill out protocol no	Date * dd/mm/yyyy
--	-----------------------------

Crew and employees

No	Name surname
Name Fill out employee name	Surname Fill out employee surname

Add employee

Details of proposed operations, including data, location, height to be flown, etc. *

Fill out operation details

Graphic presentation of the lying area concerned

No Document

Note: Application for prior permission shall be submitted to:
a) 20 working days in advance for series of flights

Send Application

For Weapons Dangerous goods category all the required fields which have an * to the right of the name must be filled. For each type of document, it is necessary to upload one or more documents. Once all the fields have been filled in and all the documents have been uploaded, the Sent Application button should be clicked. Once we click the button the Applications List page will appear.

Flight details

Flight number * Please fill out flight number	Date of flight * dd/mm/yyyy
Airport departure * dd/mm/yyyy	Airport arrival * dd/mm/yyyy
Air waybill number * Please fill out the air waybill number	Destination * Please fill out the destination

Dangerous goods details

Munition type * Please fill out the munition type	Manufacturer * Please fill out the manufacturer
Import/Export license number * Please fill out the import/export license number	License exp. date * dd/mm/yyyy
Consignor name * Please fill out the consignor name	Consignor surname * Please fill out the consignor surname
Consignor address * Please fill out the consignor address	Consignee name * Please fill out the consignee name
Consignee surname * Please fill out the consignee surname	Consignee address * Please fill out the consignee address
Division * Please fill out the division	Packing method * Please fill out the packing method
Explosive content * Please fill out the explosive content	

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Documentary requirements for clearance of aircraft

Certificate of competency and air operator's certificate and an operating license issued by the aeronautical authority of the country of origin



No Document

Certificate of airworthiness *



No Document

Certificate of registration *



No Document

Certificate of insurance *



No Document

Aviation liability insurance for passengers and third party risk. For cargo flights, certificate of third party liability



No Document

Certificate of approval of aircraft radio installation *



No Document

Dangerous goods confirmation



No Document

Statement about aerodrome minima



No Document

Noise certificate of aircraft to be used *



No Document

Pilot license *



No Document

Pax Manifest



No Document

*Note: Application for prior permission shall be submitted to:
Application must be made at least 10 working days before the proposed day of flight.*

Send application

For Emergency flight category for each type of document it is necessary to upload one or more documents. Once the required documents have been uploaded, the Sent Application button must be clicked. Once we click the button the Applications List page will appear.

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Documents required for emergency flights		
Air operator certificate *		+
No	Document	
Airworthiness review certificate *		+
No	Document	
Certificate of airworthiness *		+
No	Document	
Certificate of registration *		+
No	Document	
Noise certificate *		+
No	Document	
Radio license *		+
No	Document	
Insurance certificate *		+
No	Document	
Pilot license *		+
No	Document	
Pax Manifest		+
No	Document	
<div>Send Application</div>		

For Flights within Albanian territory category for each type of document it is necessary to upload one or more documents. Once the required documents have been uploaded, the Sent Application button must be clicked. Once we click the button the Applications List page will appear.



Documents required for flight within Albanian territory

Confirmation of landowner for landing and departing, in the case of private property *



No Documents

Confirmation from local authorities, in the case of state property



No Documents

Confirmation from the local police department *



No Documents

Pax Manifest



No Document

Air operator certificate *



No Document

Certificate of airworthiness *



No Document

Airworthiness review certificate *



No Document

Certificate of registration *



No Document

Noise Certificate of Aircraft to be used *



No Document

Certificate of insurance *



No Document

Certificate of approval of aircraft radio installation *



No Document

Pilot license *



No Document

Sent Application

Diplomatic Flight type of application has two flight categories: Civil Flights and Military Flights.

Clearance

Type of application *

Diplomatic Flights

Flight category *

Select

Select

Civil

Military

Airport *

☒ LATI ☐ LAKU

Next

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For Civil Flight category for each type of document it is necessary to upload one or more documents and then Sent Application button should be clicked. Once we click the button the Applications List page will appear.

Documents required for civil flight	
Model AS	<input data-bbox="1369 457 1401 483" type="button" value="+"/>
<hr/>	
No Document	
<hr/>	
Verbal Note	<input data-bbox="1369 562 1401 588" type="button" value="+"/>
<hr/>	
No Document	
<hr/>	
<input data-bbox="743 688 857 714" type="button" value="Sent Application"/>	

For Military Flight category for each type of document it is necessary to upload one or more documents and then Submit Application button should be clicked. Once we click the button the Applications List page will appear.

Documents required for military flight	
Model AS	<input data-bbox="1369 1024 1401 1050" type="button" value="+"/>
<hr/>	
No Document	
<hr/>	
Joint Order	<input data-bbox="1369 1129 1401 1155" type="button" value="+"/>
<hr/>	
No Document	
<hr/>	
<input data-bbox="808 1255 906 1281" type="button" value="Sent Application"/>	

In the side menu bar there is Applications option, which if we click three other options are appeared: For evaluation, In process, Completed.

Above the list of applications there are placed three tables with which you can filter applications by airport type, if you click "All" all applications for both types of airports will be displayed, if you click "LATI" only applications for LATI airport will be displayed, and if you click "LAKU" only the applications made for LAKU airport will be displayed.



Applications

- For evaluation
- In process
- Finished

Applications for evaluation

Application No: PPR:

Applicant:

Permit type: Application status:

From application date: To application date:

Applications list

All LATI LAKU

No.	Application No	Airport	PPR	Applicant	Permit type	Application status	Application date	
1	<input type="button" value="New"/> 1168	LATI		<input type="button" value="Details"/>	Scheduled Flights (Scheduled flights)	Sent	14/04/2022 15:04	<input type="button" value="Details"/>
2	1166	LATI	333	<input type="button" value="Details"/>	Private/Single Commercial Flights. (Non - scheduled flights)	Modified Data	14/04/2022 11:29	<input type="button" value="Details"/>
3	1163	LATI	asas	<input type="button" value="Details"/>	Serial charter flight (Non - scheduled flights)	Modified Data	14/04/2022 08:45	<input type="button" value="Details"/>

For evaluation Applications will show all those applications which have been returned to the applicant by the specialist to complete the documentation. The applicant must click on the details icon **to** view the application details. To view incomplete documents, user should click on the "Complement Documents" tab and a list of documents that need to be uploaded will be displayed.

Clearance Documents History **Complement documents**

Certificate of approval of radio installation of airplane

No Document

Insurance certificate

No Document

Aircraft noise certificate


No Document

Airworthiness review certificate


No Document

After user has uploaded the documents Send button should be clicked. The application then goes to the specialist for approval.

In the process applications will display all those applications that the applicant has in the process and is waiting for an answer to them.

Completed applications will show all applications that have been approved or rejected for the logged applicant. To view the details of an application you need to click on the details  icon in the specific application.



For approved applications the modify button  will also be displayed in addition to the details one, if this button is clicked the application made by the applicant will be opened and the applicant should have the possibility to modify this application, after changing the specific data of the application "Modify" button should be click. The application will be forwarded to the specialist again for approval after this step.

Applications list 								
<div>All LATI LAKU</div>								
No.	Application No	Airport	PPR	Applicant	Permit type	Application status	Application date	
1	New 1205	LAKU	fsdfsdf	Permitted	Serial charter flight (Non - scheduled flights)	Approved	22/04/2022 23:13	Details Modify
2	New 1204	LAKU	aAS	Permitted	Cargo Flight (Non - scheduled flights)	Approved	22/04/2022 22:52	Details Modify
3	New 1203	LATI	123456	Permitted	Private/Single Commercial Flights. (Non - scheduled flights)	Approved	22/04/2022 22:48	Details Modify
4	New 1202	LATI	DAS	Permitted	Serial charter flight (Non - scheduled flights)	Approved	22/04/2022 11:19	Details Modify
5	New 1201	LATI	ZX	Permitted	Serial charter flight (Non - scheduled flights)	Approved	22/04/2022 10:47	Details Modify

Depending on the type of application, the applicant will be able to modify the application data. For the type of "Non-Scheduled Flights" flights, Clearance data can be modified in the "Clearance" tab, for flights which have fields filled in for travel details, application information or Inclusive tour charters, these data can also be modified by clicking on the respective tabs "Travel Details", "Information" and "Inclusive tour charters". Meanwhile, documents for all types of flights can be added by clicking on the tab "Documents". After these steps, the "Modify application" button will be clicked.

Clearance	Inclusive tour charters	Documents	
Operator name: *	<input type="text" value="gtr"/>	Operator address: *	<input type="text" value="dgr"/>
Aircraft type: *	<input type="text" value="dfg"/>	Aircraft callsign: *	<input type="text" value="fög"/>
Aircraft nationality: *	<input type="text" value="dfg"/>	Aircraft registration marks: *	<input type="text" value="dfg"/>
Aircraft capacity: *	<input type="text" value="1"/>	Departure date: *	<input type="text" value="04/22/2022"/>
Departure time: *	<input type="text" value="11:11 AM"/>	Arrival date: *	<input type="text" value="04/22/2022"/>
Arrival time: *	<input type="text" value="11:11 AM"/>	Itinerary of aircraft: *	<input type="text" value="11"/>
Agency name: *	<input type="text" value="11"/>	Agency address: *	<input type="text" value="11"/>
Minimum price payable the passenger of the inclusive tours: *	<input type="text" value="11"/>	Complete routing: *	<input type="text" value="11"/>
		Duration of inclusive tour: *	<input type="text" value="11"/>
Modify application			



Clicking the blue filter button at the top right makes it possible to filter applications by application number, applicant name, clearance number (PPR), permit type, status of application and by of application date.

Application No

PPR

Applicant

Permit type

Application status

From application date

To application date

Search

Clear fields

Applications list

No.	Application No	Airport	PPR	Applicant	Permit type	Application status	Application date	
241	261	LATI	11	[Application details]	Military Overflight (Overflights)	Modified Data	25/10/2019 14:15	[Filter]
242	265	LATI		[Application details]	Civil Overflight (Overflights)	Modified Data	25/10/2019 14:35	[Filter]
243	271	LATI	PPR6002019	[Application details]	Civil Overflight (Overflights)	Modified Data	25/10/2019 15:47	[Filter]
244	291	LATI	PPR6052019	[Application details]	Military Overflight (Overflights)	Modified Data	26/10/2019 10:35	[Filter]
245	480	LATI	PPR0132019	[Application details]	Serial charter flight (Non - scheduled flights)	Modified Data	07/11/2019 10:51	[Filter]