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| **stem1-01** | **OPERATIONAL DIRECTIVE** |
| **P.O. N°** number/year | **Issue date:** date of issuance |
| **Subject:**  | Write here the title of the Directive. |
| **Applicability:** | Describe in detail the applicability in terms of persons, activities, type of flights concerned |
| **Implementation** | State the date of entry into force and accepted transitional measures, if any, before expiry date. |
| **Reference documentation:** | List al the documents taken as a reference for the Directive |
| **Description:** | Describe the unsafe conditions, the rules that require harmonization or developed by the Agency in need of implementation, or, again, the rules required to react immediately to a safety issue  |
| **Required action:** | Describe the technical content of the directive in terms of action to be done |
| **Contact:** | Insert here the contact details of the person from ACAA who can provide additional information on the matter |